



LOS RIOS COMMUNITY COLLEGE DISTRICT RESIDENCE RECLASSIFICATION

Instructions

Students requesting reclassification of their residence status to California resident must complete the attached application. State requirements to become a California resident are described in the California Education Code and California Code of Regulations (Title 5).

Under California law, to be reclassified from a non-resident to a California resident, a student must clearly demonstrate:

1. Physical presence in California,
2. Intent to reside in California permanently, and
3. Financial independence, if the student was classified as non-resident in a preceding term.

Eligibility

Physical presence in the State of California for one year does not automatically qualify a student as a California resident. To be eligible for California residence for tuition purposes, you must:

1. Be a U.S. citizen or hold a U.S. Immigration status that does not prevent establishment of residency. The following visa status holders **CANNOT** establish residence: B-1, B-2, C, D-1, D-2, F-1, F-2, H-2, H-3, J-1, J-2, M-1, M-2, O-2, P-1, P-2, P-3, P-4, Q and TN/TD.
2. Verify physical presence in California for one year and one day prior to the first day of instruction for the semester (the residency determination date).
3. Clearly verify intent to make California your permanent place of residence.
4. Establish financial independence from a non-resident parent or guardian.

NOTE: Students may also qualify for California residence under a category as described in the special consideration requirements following the residence reclassification form.

Establishing Residence

A student must establish his/her own residence. A student's residence cannot be derived from his/her spouse or domestic partner.

Students under 19 years of age and unmarried derive California residence from their parents. The parents must meet the eligibility requirements and provide required documentation demonstrating physical presence in California and intent to make California their permanent residence.

Students 19 years of age or older may not derive residence from a parent, unless the student is financially dependent upon the parent. When a student is financially dependent, the documents submitted must show the dependency of the student and the California residence of the parent or guardian.

AB 540 Non-Resident Exemption

California non-residents who have graduated from a California high school (or attained a California GED or equivalent) and attended a California high school for at least three years may qualify for the AB540 non-resident tuition exemption. Please ask your college Admissions and Records office for more information.

AB 343 Non-Resident Exemption

Students residing in California less than one year with a Special Immigrant Visa (SI1, SI2, SI3, SQ1, SQ2, or SQ3), T or U visa, or refugee status may request exemption from non-resident tuition for the length of time he or she lives in California up to the minimum time necessary to become a resident (up to one year). Please ask your college Admissions and Records office for more information.

Please contact the Admissions Office at the campus you are planning to attend if you have additional questions about this process. *Please note, staff will not be able to provide details about why you were determined to be a non-resident or provide other information from your records over the phone; however, staff will be able to provide a general overview of the process and answer general questions related to residence reclassification.*

American River College
(916) 484-8261

Cosumnes River College
(916) 691-7411

Folsom Lake College
(916) 608-6500

Sacramento City College
(916) 558-2351

Ten Things You Should Know About California Residence for Tuition Purposes

1. California residence for tuition purposes is established by California state law and the California Code of Regulations. Los Rios Community College District must comply with these laws and regulations.
2. The Los Rios Community College District cannot alter or waive the eligibility criteria for any reason.
3. Under California law, if you have moved to California primarily to attend a California college, then you are not eligible for in-state resident fees.
4. Living in California for 12 months is not an automatic qualification for in-state fees.
5. You must prove through official and/or legal documents that you have moved to California permanently and are not merely living in California temporarily while you attend college, however long your course of study takes.
6. Financial hardship cannot be considered in evaluating California residence for fee purposes eligibility.
7. Legal ties that you maintain in another state or country (e.g., state tax liability, driver's license, voter's registration, etc.) will disqualify you from residence reclassification, regardless of your reason(s) for maintaining these ties.
8. Evidence of the following will disqualify you from California residency for fee purposes:
 - a. If you have been claimed as a dependent on anyone's income tax return within the past three years
 - b. Have accepted more than \$750 in financial support from a parent in any form within the past three years
 - c. Lived with a parent for more than six weeks a year for the last three years
 In each of these cases, you shall be considered financially dependent and therefore cannot meet the core requirement of demonstrated financial independence necessary to qualify for reclassification from non-resident to resident.
9. Despite the length of time you attend a Los Rios college or live in California, you might not qualify for California residence for fee purposes.
10. Residence reclassification applications and all supporting documentation must be submitted during the term in which reclassification is requested.

The term "California resident" for fee purposes may differ from other definitions of California residency. A person who has a California driver's license/vehicle registration or who is a California resident for tax, voting or welfare purposes may have established legal residence in the state but not necessarily be considered a resident for fee purposes.

STAFF USE ONLY

LOS RIOS COMMUNITY COLLEGE DISTRICT RESIDENCE RECLASSIFICATION FORM

This form is to be completed by students requesting reclassification of their residence status for tuition purposes. Supporting documentation must be attached. See the reverse for a list of acceptable documents; additional documentation may be requested by staff if necessary.

Determination: _____ Resident _____ Non-Resident
Effective Term: _____
Reviewed by: _____ Date: _____
Comments: _____

Name: _____ Student ID: _____
Last First Middle

Phone: _____ Term: Spring Summer Fall 20____

Email: _____ *Please note, confidential messages will be sent only to Los Rios Gmail accounts.*

Citizenship	Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No*
	*If you are <u>not</u> a U.S. Citizen, what is your immigration status? <i>Documentation of status may be required</i> <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Temporary Resident/Amnesty <input type="checkbox"/> Refugee/Asylee <input type="checkbox"/> Visa holder – type: _____ <input type="checkbox"/> Other
	*Since entering the U.S., have you applied for Permanent Resident status, Asylum, Temporary Protected Status, Family Unity Program, legalization or been granted a change of visa status? <input type="checkbox"/> Yes <input type="checkbox"/> No

Physical Presence	*If, on the first day of instruction, you will be: • 19 years of age or older, answer the Physical Presence and Intent questions as they pertain to you. • 18 or younger, answer the Physical Presence and Intent questions below as they pertain to your parent/guardian. *Parent/Guardian Name: _____ *Relationship to Student: _____
	Permanent address: _____ <small>Street City State/Country</small>
	On what date did your <u>current</u> stay in California begin? _____
	Have you resided at the address above <u>continuously</u> for the last two years? <input type="checkbox"/> Yes <input type="checkbox"/> No* <i>*If you answered "No", please list addresses for the past two years:</i>
	Street City State/Country Dates _____ Street City State/Country Dates

Intent	In the past year, have you: Registered to vote or voted in a state other than California? <input type="checkbox"/> Yes <input type="checkbox"/> No Petitioned for a divorce as a resident of another state? <input type="checkbox"/> Yes <input type="checkbox"/> No Attended an out-of-state institution as a resident of that state? <input type="checkbox"/> Yes <input type="checkbox"/> No Declared non-residence for California income tax purposes? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If you answered "yes" to any of the questions above, please give a brief explanation (<i>attach additional pages if necessary</i>):
	Do you possess a state driver's license or identification card? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have current motor vehicle registration? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have an active <u>California</u> bank account? <input type="checkbox"/> Yes <input type="checkbox"/> No Were you employed in <u>California</u> in the past year? <input type="checkbox"/> Yes <input type="checkbox"/> No
	State: _____ Date Issued: _____ State: _____ Date Issued: _____ Date Opened: _____

Financial	Status of Financial Independence* (EC 68044, T5 54032) <i>*This section must <u>only</u> be completed if the student attended as a non-resident in the preceding term. If you are reclassifying your first term, you may skip this section</i>	This Year	In the Prior Two Years
	Did your parent(s) claim you as a dependent exemption for tax purposes? Did your parent(s) give you more than \$750 per year in financial assistance? Did you live with your parent(s) for more than six weeks per year?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
	If you answered "yes" to any of the questions above, please list the place of residence of your parents: Father: _____ Mother: _____		

Supporting Documentation

Please attach at least two items that document your residency from the list below. The burden of proof is on the student to clearly demonstrate both physical presence in California and intent to establish residence. All documents must be valid, legible, dated at least one year prior to the start of the term and be identified with the student's name and physical address.

✓	Activity/Documentation Type	Date Issued/Begun
	Documentation of visa and/or immigration status <i>(non-U.S. citizens only; required in addition to two documents verifying physical presence and intent)</i>	
	Ownership of residential property in California or rental/lease agreements, or a signed affidavit from landlord showing continuous occupancy over the one year period prior to the start of the semester	
	Voter registration card or other proof of registration/voting within California	
	License from a California professional practice	
	Records of employment or maintaining a business in California; this may include, but is not limited to a letter from employer on company letterhead showing date and location of employment	
	Indicated a California street address on tax forms <i>(i.e. W-2, 540, 1040)</i> or pay stubs Payment of California personal income tax as a resident	
	California motor vehicle registration	
	Possession of a California driver's license or California Department of Motor Vehicles (DMV) identification card	
	Maintained a California address as the home of record in military records and on the Leave and Earnings Statement (LES) while in the Armed Forces.	
	Verification of public assistance, rehabilitation, unemployment, or other California state services including, but not limited to CalFRESH, MediCal, and Cash Aid	
	Petition for divorce as a California resident	
	Proof of jury duty service in a California court	
	Maintained active savings or checking accounts in California banks (statement, checks or other documentation must show California physical address)	
	Other documentation may help clarify your residency. These include, but are not limited to: <input type="checkbox"/> Active resident membership in California service or social clubs <input type="checkbox"/> Car insurance, health insurance, or other insurance showing a permanent California address <input type="checkbox"/> Utility or Medical bills with a California address <input type="checkbox"/> Selective Service registration with a permanent California address <input type="checkbox"/> Receipts showing payment of non-resident tuition at an educational institution outside of California <input type="checkbox"/> Moving contract showing a California address <input type="checkbox"/> High School transcript or verification from California public library, including library card <input type="checkbox"/> Filed a lawsuit in California as a resident <input type="checkbox"/> Marriage license in California <input type="checkbox"/> Credit agreements with California business or credit card statements with a California address <input type="checkbox"/> Union membership in California local <input type="checkbox"/> California resident hunting or fishing license	

Please list below other things you have done to support your request to be classified as a California resident. Physical presence within California solely for educational purposes does not establish residency. (Attach additional pages if necessary.)

Do you qualify for any of the following categories? If so, please request the Special Consideration form for details.

- Foster youth or former foster youth age 24 or less
- Member of the military or dependent (child/spouse) on active duty or maintaining domicile in California or remaining in California after discharge
- Full-time employee (or dependent) of a CA State agency assigned to work outside of California or employee of CCC, CSU, UC, or CA Maritime Academy.
- In the process of being classified as a peace officer AND enrolled in police academy training courses in the Los Rios Community College District
- Agricultural laborer for hire (or child of an agricultural laborer) who is seasonally employed
- Graduate of a school in California operated by the United States Bureau of Indian Affairs
- Self-supporting minor or minor under the care and control of individuals other than a parent/guardian for the past two years

I certify under penalty of perjury that the information submitted is true and correct. I agree to notify the Admissions & Records Office if there is any change in my residence, immigration status, or other facts used in determining residency while I am a student in this District. I understand that falsifying information could result in criminal charges for perjury and/or fraud; student disciplinary action; and/or accumulated monetary damages resulting from non-payment of non-resident tuition. I further understand that all documents submitted by me with this residency reclassification form become the property of the Los Rios Community College District.

Signature _____ **Date** _____

LOS RIOS COMMUNITY COLLEGE DISTRICT SPECIAL CONSIDERATION REQUIREMENTS

California regulations allow students meeting certain criteria to pay California resident fees even if they have not met the requirements of physical presence and intent to be a resident. To be considered under these special provisions, please see the applicable criteria below.

AB540 / AB2000 / SB68 Exemptions [EC 68130.5]

If you attended a California high school for at least three years, and graduated or received a certificate of completion, **please request and complete the AB540 Non-Resident Tuition Exemption form.**

Additional factors such as community college, elementary, middle and adult school attendance in California may be considered in some circumstances.

AB343 Exemption [EC 68075.6]

If you were admitted to the United States under a Special Immigration Visa or as a Refugee and settled in California less than one year from the residency determination date, **please request and complete the AB343 non-resident tuition waiver form.** Students receiving the AB343 waiver will have non-resident tuition fees waived until they have resided in California one year. After this period has expired, recipients will be considered non-residents for tuition purposes and may attend as non-residents or request residency reclassification.

Two Year Care & Control [EC 68073, T5 54047]

If immediately prior to enrolling at the institution, you lived with and have been under the direct care and control of any adult(s), other than a parent, for a period of at least two years, provided that the adult(s) having control have been domiciled in California during the year immediately prior to the residence determination date, please provide evidence of the following:

1. A statement from the adult(s) showing that you have lived with him/her and have been under his/her continuous direct care for more than two years, AND
2. Evidence that the adult has California residence for more than one year prior to the residence determination date.

Adult Dependent of a California Resident [EC 68076; T5 54047]

If you have not been an adult resident of California for more than one year and you either are the dependent child of a California resident who has had residence in California for more than one year; OR you have a parent who has both contributed court-ordered support for you on a continuous basis and has been a California resident for at least one year; please provide:

1. Documentation of your parent's California residency

Self supporting minor [EC 68071; T5 54040]

If you are under 19 years of age and have supported yourself financially for at least one year and a day, please provide both of the following:

1. W-2 forms or other documentation showing your earnings for the past year.
2. A written statement showing your expenses during the past year.

Note: To claim this status, you must have been physically present in California for the past year.

Minor Remaining in California [EC 68070]

If you are a minor whose California resident parent(s) moved from California to establish residence elsewhere within one year prior to the residence determination date, and you have remained in California, please provide:

1. Evidence your parent(s) lived in California at least one year prior to leaving, AND
2. Evidence parent(s) left California to establish residence elsewhere within one year of the resident determination date, AND
3. Evidence you are under age nineteen and are in the process of becoming a California resident

Foster Youth / Former Foster Youth [EC 68730]

If you are or have recently been a foster care youth (ward or dependent of the State of California), please provide documentation showing this relationship. You must be 24 years or less to qualify.

Member of the U.S. Military on active duty in California or maintaining domicile in California [EC 68075; T5 54042]

If you are a member of the United States Military (Army, Navy, Air Force, Marines, or Coast Guard) assigned to active duty for more than 30 days, please provide one of the following:

1. Evidence of the date of assignment to California on active duty status.
2. Documentation that you are assigned to active duty in any location and maintain your primary home in California.

Note: Members of the National Guard are not eligible for this exemption.

Spouse or dependent child of member of the military stationed in California or maintaining domicile in California [EC 68074; T5 54041]

If you are the spouse or dependent child of a member of the Armed Forces of the United States who is stationed in California, please provide all of the following:

1. Proof that the military member has been assigned to active duty for more than 30 days.
2. Documentation of the military member's assignment to active duty in California OR proof of that the military member's primary home is in California.
3. Evidence that you are the spouse of the military member or a dependent child for federal tax purposes.

Discharged member of the U.S. Military remaining in California [EC 68075.5; T5 54041]

If you were a member of the United States Military who was stationed in California for more than one year immediately prior to being discharged and you have remained in California for less than a year and one day, please provide a copy of your Military Discharge Form. You may be temporarily classified as a California Resident for up to one year, but will need to provide evidence of intent to establish California residency at the end of the one-year waiting period to maintain your residency status.

Graduate of a school in California operated by the United States Bureau of Indian Affairs [EC 68082]

If you graduated from a school operated by the U.S. Bureau of Indian Affairs that is located in California, please provide a copy of your diploma.

Employee (or the spouse or child of an employee) of a California state agency assigned to work outside of California [EC 68079]

If you, your parent or spouse is employed full-time by a California state agency and is assigned to work outside of California, please provide both of the following:

1. Proof of employment
2. Proof of assignment outside of California

Employee (or the spouse or child of an employee) of a California Community College, California State University or Colleges, the University of California, or the California Maritime Academy [EC 68079]

If you, your parent or spouse is employed full-time by one of the California institutions listed above, please provide the following:

1. Proof of employment
2. Proof of assignment outside of California

In the process of being classified as a peace officer and are enrolled in LRCCD police academy training courses

[EC 76140.5]

If you are currently enrolled in police academy training courses and a public agency intends to classify you as a police officer upon successful completion of the courses, please provide evidence that the public agency intends to classify you as a peace officer.

Agricultural laborer for hire or child of an agricultural laborer [EC 68100; T5 54048]

If you or your parent is seasonally employed in connection with production of agricultural crops including seeding, thinning and harvesting, please provide the following:

1. Evidence that you or your parent earned a livelihood by performing agricultural labor in California for at least two months during each of the preceding two years.
2. Dependents only: Evidence that your parent lives within the district and proof that your parent claims you as a dependent on his or her income tax forms

Public school employee with a valid credential or emergency permit [EC 68078; T5 54046]

If you are employed by a school district in a full-time position and hold a valid credential or valid emergency permit and are enrolled in courses to meet credential requirements, please provide both of the following:

1. Copy of your credential or emergency permit
2. Statement from your employer that you are employed in a full-time position requiring certification qualifications

Surviving dependent of any individual killed in the September 11th terrorist attacks [EC 68121]

If you are a surviving dependent of an individual killed in the September 11, 2001 terrorist attacks, please provide a copy of your written notice of eligibility for a tuition/ fee waiver by the California Victim Compensation and Government Claims Board.