





## PLACEMENT RE-EVALUATION PETITION (PREP)

**All submissions will be processed for English Writing and Math.**

**NAME:** \_\_\_\_\_ **ARC ID #:** W **DAY PHONE:** \_\_\_\_\_

This form allows students who are enrolled, or plan to enroll at American River College to have their initial English Writing or mathematics placements re-evaluated using the same high school information as new students who graduated from high school within the last ten (10) years. Both students currently in progress within the Los Rios Community College District and new students who did not receive placements based on high school information are eligible for this consideration, as long as they graduated from a U.S. high school within the last ten (10) years or will graduate this year. An unofficial high school transcript is required. Unfortunately, foreign transcripts cannot be accurately evaluated and so are not eligible for this process. Students will be notified via their Los Rios Gmail account at *apps.losrios.edu*.

**Semester or Term you plan to enroll:**     Summer     Fall     Spring    **Year:** \_\_\_\_\_

**I graduated from high school in the United States within the last ten (10) years or will graduate this year.**

*Provide a high school transcript to verify the information provided below.*

Please complete applicable fields below. **Please also complete the back of this form.**

<b>High School Name:</b>	<b>Month / Year of Graduation:</b>
<b>High School City:</b>	<b>State:</b>
	<b>GPA:</b>

*I declare under penalty of perjury that the statement and information submitted on this form are true and correct. I understand that all material and information submitted by me for the purpose of verifying course placement, which the college has deemed to be valid and necessary for success in a course, become the property of American River College and are subject to audit. I also understand that falsification and withholding pertinent data will result in immediate withdrawal from a course and further disciplinary actions.*

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please follow the directions for submission on the first page under *Process > A. Student: > #3.***

For Department Use Only											
Request for re-evaluation: <input type="checkbox"/> <b>APPROVED</b> <input type="checkbox"/> <b>DENIED</b>  Received: Via <input type="checkbox"/> <b>EMAIL</b> <input type="checkbox"/> <b>IN PERSON</b> <input type="checkbox"/> <b>OTHER</b>  By _____  Date ____/____/____	Admit Term _____  HS GPA _____  <input type="checkbox"/> HS data entered into PS  Entered By _____  Date ____/____/____	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; padding: 5px;">English Writing Level</th> <th colspan="2" style="text-align: center; padding: 5px;">Math Level</th> </tr> </thead> <tbody> <tr> <td style="width: 25%; height: 40px;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </tbody> </table> <input type="checkbox"/> New placement calculated <input type="checkbox"/> Placement change Yes___ No___ <input type="checkbox"/> Student notified  Notified By _____ Date ____/____/____		English Writing Level		Math Level					
English Writing Level		Math Level									